

INDIVIDUAL MOBILITY REPORT for travel costs and costs of stay Ref. No.....Tempus Project No. 544051-TEMPUS-1-2013-SE-JPCR <small>The reference number must correspond to the progressive numbering indicated in the financial statements in the final report</small>	Annex 2
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*To be completed by each recipient of a mobility grant (Tempus grant and co-financing).
 To be returned to the co-ordinator together with readable copies of all travel tickets, boarding passes and other supporting documents.*

PERSONAL DATA

Surname: Forename:
 Gender: Nationality:
 Home institution:
 Staff position/student year of study at home institution:
 Host institution(s):

TYPE OF ACTIVITY FOR WHICH GRANT WAS RECEIVED

Tick as appropriate. If activities were combined, please list them in order of priority

STAFF	STUDENTS
<input type="checkbox"/> Teaching/training assignment of staff	<input type="checkbox"/> Study period
<input type="checkbox"/> Retraining/update activity for staff	<input type="checkbox"/> Practical placement
<input type="checkbox"/> Practical placement	<input type="checkbox"/> Short intensive course
<input type="checkbox"/> Development of academic activities	<input type="checkbox"/> Student representation
<input type="checkbox"/> Short visit for coordination, planning and quality control	
<input type="checkbox"/> Short intensive course	
<input type="checkbox"/> Dissemination visit	

TRAVEL COSTS AND COSTS OF STAY (Tempus grant and co-financing)

	<u>Amount in EUR</u>
▪ Costs of Stay (amount received by the recipient of the mobility grant)	
▪ Travel Costs	
▪ TOTAL TRAVEL AND COSTS OF STAY (Tempus grant and co-financing) Please specify in the financial tables in the Final Report the amount declared paid by Tempus and/or co-financed.	

PERIOD SPENT ABROAD:

	<i>(dd/mm/yy)</i>		<i>(dd/mm/yy)</i>		<i>(no. of days)</i>
From:		To:		Duration in days:	

DESCRIPTION OF ACTIVITY PERFORMED

Please give a brief description of the activities performed during the mobility.

SIGNATURE OF THE RECIPIENT

(date and sign here as proof of receipt)

I hereby declare that I have been reimbursed for the above-mentioned mobility.

Date:

Signature: